

Information for UCEAP Reciprocity Students Studying under Pre-Political Science at UCLA

UCLA Department of Political Science

Academic Counselor: Annie Carpenter

Contact: [Message Center](#)

Website: polisci.ucla.edu

Eligibility

Political Science courses are open to UCEAP reciprocity students studying at UCLA as Pre-Political Science majors only. Certain courses are restricted to UCLA students officially in the Political Science major.

Students studying at UCLA under other majors may not enroll in Political Science courses during the first pass.

Course selection

The ten-week quarter is short and can be challenging for students who are accustomed to semester terms.

Not every course is offered each quarter or each year. It might not be possible to enroll in your preferred courses. Be prepared to make alternate course selections.

Political Science courses at UCLA are in high demand and **enrollment in more than one Political Science course per quarter cannot be guaranteed.**

Please be mindful of the prerequisites posted on some Political Science courses.

You must enroll in a minimum of 12 units to remain in good academic standing so you will need to choose the remainder of the courses (one or two more) from other departments (e.g., history, English, area or ethnic studies courses, etc.).

Course enrollment limitations

Complete the equivalents of the prerequisites **before your arrival** at UCLA because you may not be allowed to enroll in these popular (and full) courses.

Academic resources and course syllabi

Visit the UCLA Department of Political Science [website](#) and the [Schedule of Classes](#) to explore courses, department news, events, and more.

Review course descriptions in the [UCLA General Catalog](#).

Course syllabi are generally not available until the quarter begins. The syllabus for a particular course may vary depending on the instructor.

Enrollment

You will manage your enrollment through [MyUCLA](#), but counselor assistance will be necessary to enroll you in Political Science courses.

Do not wait until you arrive at UCLA; classes will likely be full long before the start of the term!

Prepare and submit your Political Science enrollment requests using [Message Center](#) and enroll through [MyUCLA](#) in non-Political Science courses as soon as your pass begins.

Steps for enrollment success

- Check the [Schedule of Classes](#) to verify that the times and days of the classes and final exams do not coincide.
- Using the [Message Center](#), submit the [Prerequisite Clearance Request Template](#) for the Political Science courses in which you want to enroll.
- Indicate your selected course(s) and alternative courses in case your first-choice courses are closed.
- Include:
 - your name
 - your UCLA ID number
 - the course name and number (e.g., Political Science 123A)
 - the nine-digit course ID number
- Include all your course requests in **one** message.

A counselor will enroll you in undergraduate Political Science courses provided you meet the prerequisites and there is space available.

You can enroll in graduate courses (numbered 200 and above) only if you obtain the permission of the instructor. Permission to enroll in graduate Political Science courses is rarely granted.

Non-Political Science courses

If you are unable to enroll on your own through [MyUCLA](#), contact the academic advisor for the department that offers the course.

Questions?

Contact your academic counselor using the [MyUCLA Message Center](#).

After a successful sign-in, select “Need Help?” from the top menu. Then, select “Message Center” from drop down menu.