UCSB College of Engineering
(Enrollment is restricted to students who are engineering majors at their home university.)

Enrollment Steps for UCEAP Reciprocity Students

You will enroll in courses in the College of Engineering after arrival at UCSB. Please be assured that this is the normal procedure for new visiting students to the College of Engineering. Professors or advisors within the College may want to meet with to determine the best course fit and enrollments that are right for you.

Step 1. Enroll in at least one College of Letters and Science course.
In order to activate registration, all engineering students must enroll in at least one course in the College of Letters and Science during the initial Pass Period. You can cancel this course later if you wish, but we would encourage you to enroll in some general interest courses, as well as courses within your major while at UC.

- View your appointment time in GOLD. Select "Registration", then select the enrollment term.
- Locate the course in GOLD under "Find Courses".
- Select "Course Info" to check if the course has any prerequisites or restrictions.
- Email the academic counselor or instructor to request permission to enroll (consult the listing of department webpages for the undergraduate department advisors' contact information). Include information regarding your academic preparation for any course prerequisites using the Prerequisite Clearance Request form, unless otherwise directed below.

Step 2: Contact your College of Engineering advisor about your enrollment plan.
Contact the engineering undergraduate advisor in the department where you plan to take courses and introduce yourself as a UCEAP reciprocity student. In your correspondence, list the engineering courses of interest to you and explain which courses you have completed at your home university to satisfy UCSB prerequisites. Use your UCSB umail to send a completed Prerequisite Clearance Request and your most recent home university transcript.

Engineering undergraduate advisors' contact:

- **Chemical Engineering**
  Erica Diaz

- **Computer Science**
  cs-undergrad@ucsb.edu

- **Electrical & Computer Engineering**
  Question for an Undergrad Advisor? Fill out the inquiry form: ECE Undergrad Student Affairs Inquiries
  Submit an online petition for each ECE course in which you wish to register. Include a copy of your home university transcript with each petition request. You do not need to send the "Prerequisite Clearance Request," only fill out the ECE form.
  Find ECE Petition form information on the EE and CE websites, under the "Forms Center" on each site:
  https://www.ece.ucsb.edu/undergrad/current
  https://www.ce.ucsb.edu/undergrad/current

- **Mechanical Engineering**
  meugrad@engineering.ucsb.edu

Step 3: Enroll in engineering courses after arrival at UCSB.
Enroll in courses in the College of Engineering after you arrive at UCSB. **Adding engineering courses in GOLD requires add codes from the departments. Add codes are distributed via email after a review of your record.** More information will be provided at the orientation session (CALI Training) for students in the College of Engineering.

- **Chemical Engineering**
  https://chemengr.ucsb.edu/undergraduate/academics/courses

- **Computer Science**
  https://www.cs.ucsb.edu/education/courses/course-descriptions

- **Electrical & Computer Engineering**
  https://www.ece.ucsb.edu/undergrad/courses

- **Mechanical Engineering**
  https://me.ucsb.edu/undergraduate/courses

For general questions about engineering courses, contact coe-info@engineering.ucsb.edu.