

UCSB College of Engineering

(Enrollment is restricted to students who are engineering and computer science majors at their home university.)

Enrollment Steps for UCEAP Reciprocity Students

You will enroll in courses in the College of Engineering after arrival at UCSB. Please be assured that this is the normal procedure for new visiting students in the College of Engineering. Professors or advisors within the College may want to meet with to determine the best course fit and enrollments that are right for you.

Step 1. Enroll in College of Letters and Science Courses

In order to activate registration, all engineering students must enroll in at least one course in the College of Letters and Science during the initial Pass Period. You can cancel this course later if you wish but we would encourage you to enroll in some general interest courses, as well as courses within your major while at UC.

- View your appointment time in [GOLD](#). Select "Registration", then select the enrollment term.
- Locate the course in [GOLD](#) under "Find Courses".
- Select "Course Info" to check if the course has any prerequisites or restrictions.
- Email the academic counselor or instructor to request permission to enroll (consult the listing of [department webpages](#) for the undergraduate department advisors' contact information). Include information regarding your academic preparation for any course prerequisites using the [Prerequisite Clearance Request](#) form.

Step 2: Contact Your Advisor

Contact the engineering undergraduate advisor in the department where you plan to take courses and introduce yourself as an EAP reciprocity student. In your correspondence, list the engineering courses of your interest and explain which courses you have completed at your home university to satisfy UCSB prerequisites. Use your UCSB email to send a completed [Prerequisite Clearance Request](#) and your most recent home university transcript.

Engineering undergraduate advisors' contact:

- **Chemical Engineering**
[Erica Diaz](#)
- **Computer Science**
[Selena Martinez](#)
- **Electrical & Computer Engineering**
[Beth English](#)

In addition to a completed [Prerequisite Clearance Request](#) and transcript, complete this [ECE Petition](#). Submit one petition for each ECE course in which you wish to register. You only need to submit your home university transcript once.

- **Mechanical Engineering**
meugrad@engineering.ucsb.edu

Step 3: Enroll in Engineering Courses

Enroll in courses in the College of Engineering after you arrive at UCSB. There will be a session at the orientation (CALI Training) for students in the College of Engineering.

For general questions about engineering courses, contact [Frances Fouch](#).